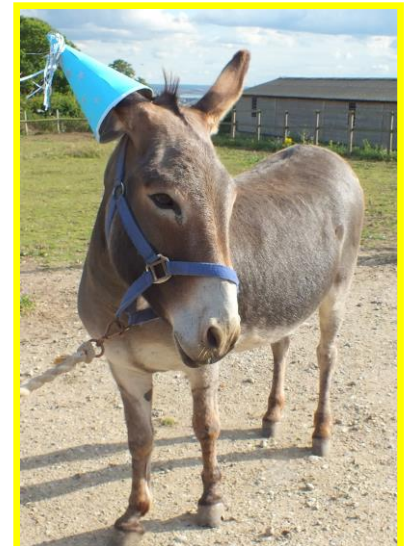




Salvation Army
Hadleigh Farm
Rare Breed Centre



Birthday Party Information Pack



Welcome

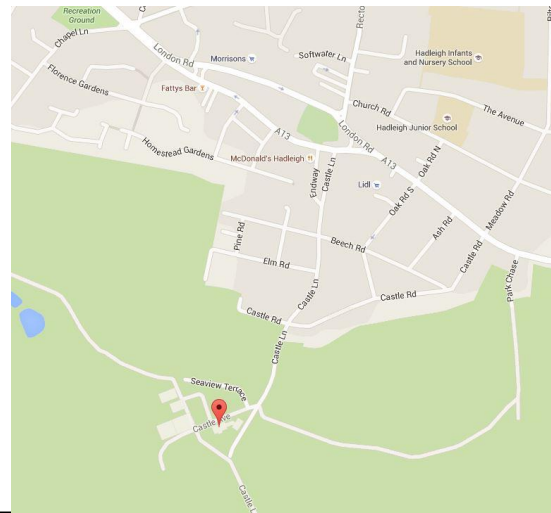
Thank you for your interest in visiting Hadleigh Farm Rare Breed Centre for your birthday party. We are a friendly farm with a small engaging team of dedicated staff who are excited to accommodate you and provide a truly memorable occasion. We hope that the experience we offer is an enjoyable and unforgettable birthday celebration.

Contact Information

The Salvation Army
Hadleigh Farm Rare Breed Centre
Castle Lane
Hadleigh
Essex
SS7 2AP

Contact: Gemma
Tel/Fax: 01702 558550
Email:
gemma.knott@salvationarmy.org.uk
Website address:
www.hadleighfarm.org.uk

Find Us



Booking A Visit

This pack contains all the information you need to know about booking a birthday party. We are happy to accommodate birthday parties 7 days a week, all year round - this includes the winter months when the Centre is closed. Parties are available in the morning 10:30am – 1:30pm and in the afternoon 2pm – 5pm.

We have three birthday packages to choose from as well as optional extras including picnic area or party room hire, for each of which an additional charge will be made.

After you have read this pack please contact us to check availability and then complete and return the birthday party booking form to the above email or postal address. Booking form can be found online. Please note there is a minimum of 10 guests per party.

Once we have received a completed booking form we will contact you to arrange a mandatory pre-visit to show you our facilities and discuss your requirements in further detail.

Deposit

Payment for individual area hire must be paid on the pre-visit. All other monies are due on the day of your party and can be paid by cash, card or cheque, made payable to 'The Salvation Army Hadleigh Farm.'

Payment for area hire cannot be refunded.

Gifts and merchandise are available to purchase in our entrance kiosk.

Cancellation

We understand that circumstances can occur whereby you might need to change the date of your party at short notice. Should this situation arise, please let us know as soon as possible so we can check availability and help you to rebook for an alternative date.

Alternatively, please let us know if you wish to cancel a party altogether.

Room hire deposits cannot be refunded.

Health and Safety

Hadleigh Farm Rare Breed Centre takes health and safety and the welfare of our guests extremely seriously. Everything possible is done to comply with health and safety regulations however it is important that all supervising adults and children take responsibility for their own well-being and are aware of health and safety guidelines. As well as the Rare Breed Centre, Hadleigh Farm is a working farm and sensible caution should always be exercised when on site.

All animals naturally carry a range of micro-organisms, some of which can be transmitted to humans, causing ill health. Some, such as the bacterium *Escherichia coli* O157 (*E coli* O157), can cause infections potentially resulting in disease, which may be particularly acute in young children.

While the hazard from infection resulting from a farm visit is real, the risk can be readily controlled by following sensible steps which will help make your visit safe, healthy and enjoyable.

To ensure a safe visit please ensure the following:

- Do not kiss animals.
- Always ensure children and adults wash their hands thoroughly before and after eating, after any contact with animals and again before leaving the site.
- Eat only food that you have brought with you or food for human consumption that you have purchased on the premises. Do so only in designated areas.
- Never eat food that has fallen to the ground.
- Never taste animal foods.
- Do not suck fingers or put hands, pens, pencils or crayons etc. in mouths.
- Where practical and possible, clean or change their footwear before leaving.
- Always wash your hands after changing footwear.



Party Packages

Chirpy Chicks Package

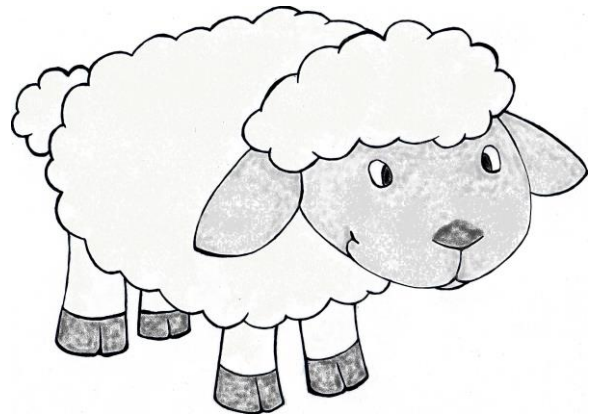
- 10 Birthday Party Guests
- 10 Adults
- 10 Invitations
- 10 All day car parking passes
- 10 Packets of animal food
- An interactive animal handling session for the group lasting approximately 45 minutes.
- 1 Party Host contact all day.



Cost: £120

Laughing Lambs Package

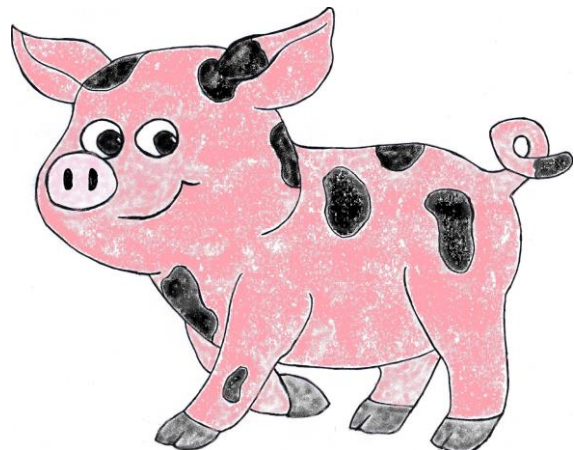
- 10 Birthday Party Guests
- 10 Adults
- 10 Invitations
- 10 All day car parking passes
- 10 Packets of animal food
- An interactive animal handling session for the group lasting approximately 45 minutes.
- 1 Party Host contact all day.
- Party Platter for 10 Party Guests
- Reserved Picnic Area for 3 hours



Cost: £190

Pesky Pigs Package

- 10 Birthday Party Guests
- 10 Adults
- 10 Invitations
- 10 All day car parking passes
- 10 Packets of animal food
- An interactive animal handling session for the group lasting approximately 45 minutes.
- 1 Party Host contact all day.
- Party Platter for 10 Party Guests
- Reserved Party Room for 3 hours



Cost: £225

All Party Packages Include

All day entrance to the Rare Breed Centre for one party guest plus an adult.
Plus an all-day car parking pass per party guest.



Access to all facilities including play area, pedal tractors, sandpit and willow maze.

An interactive meet and greet animal handling session with a member of our enthusiastic farm team.



One packet of animal feed per party guest for the sheep and goats.

Package prices vary: see previous page.
Additional guests: £6 without food OR £10 with food
Children under the age of 1 are free

Party Platter Includes

Sandwiches (selection of fillings), sausage rolls, chicken goujons, savoury mini eggs, mini muffins, jaffa cakes, jam rings, selection of fruit and squash.

Optional Extras

Area Hire Per 3 hours (10:30am-1:30pm or 2:00pm-5:00pm)

Option 1 – Picnic Area

- Private picnic area (20 x 7m²)
- Traditional picnic benches
- Fixed gazebo offering shade
- Central and giving immediate access to the Rare Breed Centre
- Option to decorate (no balloons)
- Ideal for any size group
- Fully fenced



Cost: £25+VAT (£30) for 3 hours

Option 2 – Party Room

- Private room hire (6 x 5m²)
- Chairs and tables
- Shelter from the elements
- Access to private hand washing facilities
- Central and giving immediate access to the Rare Breed Centre
- Option to decorate (no balloons)
- Ideal for small groups
- Free car parking for 1 car



Cost: £50+VAT (£60) for 3 hours

Catering

Farm Themed Picnic Box

Children's picnic box which includes:

- Filled roll - (cheese/ham/tuna)
- Crisps
- Raisins
- Juice
- Activity box and crayons



Cost: £3 per Picnic Box

Terms and Conditions

Here at Hadleigh Farm Rare Breeds Centre we hope you have an enjoyable party with us. We have a few Terms and Conditions to ensure the day goes smoothly. These are outlined below;

- Party packages are for a minimum of 10 guests, party packages booked for under 10 guests will be charged for 10 guests.
- Party prices are for children aged 1+.
- Additional guests will be charged at £6 without food or £10 with food per guest.
- Additional guests paying for themselves on arrival will be subject to usual entry fees and will not be included in the interactive animal handling talk.
- We will require a guest list 1 week before the day of the party. This must include the guest's names.
- We must be informed of food allergies or intolerances at least a week before the party and cannot guarantee that the substitute food will be the same as listed.
- For all parties a mandatory pre-visit is required. We can arrange these to suit you.
- For the packages a £50 non-refundable deposit is required at the pre-visit.
- Balance must be paid in the entrance kiosk on arrival for the party.
- We are an outdoor attraction so please ensure you and your guests are suitably dressed.